



# COMMUNITY EDUCATION COUNCIL 19

557 Pennsylvania Avenue ~ Room 201 ~ Brooklyn, NY 11207

PHONE: (718) 240-2743 ~ FAX: (718) 240-2750

EMAIL: [CEC19@schools.nyc.gov](mailto:CEC19@schools.nyc.gov)

## Annual Meeting Minutes September 13, 2023

The meeting was called to order by Ms. Jenise Narvaez at 6:45pm

The following members were present: Joyce French, Tion Prescott, Rachel Ally, Diamond Daymon, Shakima Sealy, Evelyn Pugh, and Raymond Pierre (Chancellor Appointed Trustee, FACE).

### Candidate Interviews:

#### 1. Sarah Besson (IEP Candidate)

##### CEC Member Votes are as follows:

French – Yes, Prescott – Yes, Ally – Yes, Daymon- Yes, Sealy – Yes, Pugh – Yes and Pierre – Yes  
(7) YES – The CEC19 welcomes Ms. Besson to be part of the board as an IEP council member.

#### 2. Kendell Jamison (D75 Candidate)

##### CEC Member Votes are as follows:

French – Yes, Prescott – Yes, Ally – Yes, Daymon- Yes, Sealy – Yes, Pugh – Yes and Pierre – Yes  
(7) YES – The CEC19 welcomes Mr. Jamison to be part of the board as the District 75 council member.

Ms. Besson and Mr. Jamison signed their Oath of Office.

Roll Call: Joyce French, Tion Prescott, Rachel Ally, Diamond Daymon, Shakima Sealy, Evelyn Pugh, Kendell Jamison and Sarah Besson.

Ms. Narvaez called the first order of business to elect a chair **Pro Tem** who will preside during the election of officers or until such time as a new president of the council has been elected. Following the election of the council president, we will conduct the other officer elections.

Ms. Narvaez “Are there any nominations for chair **Pro Tem**?” Ms. Daymon nominated herself for Chair Pro Tem. Roll call vote for Ms. Daymon to continue as Pro Tem: Joyce French (Yes), Tion Prescott (Yes), Rachel Ally (Yes), Diamond Daymon (Yes), Shakima Sealy (Yes), Evelyn Pugh (Yes), Kendell Jamison (Yes) and Sarah Besson (Yes).

### Election of Officers for school year 2023-2024:

Ms. Daymon opens the nominations for the Office of President.

**Office of the President:** Ms. Daymon nominated Mr. Prescott for the Office of President - Mr. Prescott accepted nomination. Ms. French nominated herself. Each nominee gave a 2-minute statement.

Roll call vote to elect Tion Prescott or Joyce French for the Office of President by the following members: (2) rounds were conducted:

Approved 10/11/2023



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Council Member	Round 1	Round 2
<b>Rachel Ally</b>	<b>TP</b>	<b>TP</b>
<b>Diamond Daymon</b>	<b>TP</b>	<b>JF</b>
<b>Shakima Sealy</b>	<b>ABS</b>	<b>TP</b>
<b>Tion Prescott</b>	<b>TP</b>	<b>TP</b>
<b>Evelyn Pugh</b>	<b>JF</b>	<b>JF</b>
<b>Joyce French</b>	<b>JF</b>	<b>JF</b>
<b>Sarah Besson</b>	<b>TP</b>	<b>TP</b>
<b>Kendell Jamison</b>	<b>JF</b>	<b>JF</b>
Candidate Name	Number of Votes Round 1	Number of Votes Round 2
<b>Tion Prescott</b>	<b>4</b>	<b>4</b>
<b>Joyce French</b>	<b>3</b>	<b>4</b>

**Office of the Vice President:** Ms. Pugh nominated Ms. Sealy for the Office of Vice President. Ms. Sealy accepted nomination. Nominee gave a 2-minute statement

Roll call vote to elect Ms. Sealy to the Office of Vice President by the following members:

Council Member	Round 1
<b>Rachel Ally</b>	<b>Yes</b>
<b>Diamond Daymon</b>	<b>Yes</b>
<b>Shakima Sealy</b>	<b>Yes</b>
<b>Tion Prescott</b>	<b>Yes</b>
<b>Evelyn Pugh</b>	<b>Yes</b>
<b>Joyce French</b>	<b>Yes</b>
<b>Sarah Besson</b>	<b>Yes</b>
<b>Kendell Jamison</b>	<b>Yes</b>
Candidate Name	Number of Votes Round 1
<b>Shakima Sealy</b>	<b>8</b>

(Results: 8 – YES for Ms. Shakima Sealy) Congratulations, Ms. Sealy. She has been elected to serve as council Vice President for the 2023-2024 term.

Ms. Daymon opens the nominations for the Office of Recording Secretary.



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**Office of Recording Secretary:** Ms. Joyce French nominates Rachel Ally for the Office of Recording Secretary. Ms. Ally accepted nomination. Nominee gave a 2-minute statement.

Council Member	Round 1
Rachel Ally	Yes
Diamond Daymon	Yes
Shakima Sealy	Yes
Tion Prescott	Yes
Evelyn Pugh	Yes
Joyce French	Yes
Sarah Besson	Yes
Kendell Jamison	Yes
Candidate Name	Number of Votes Round 1
Rachel Ally	8

(Results: 8 – YES for Ms. Rachel Ally) Congratulations, Ms. Ally. She has been elected to serve as council Recording Secretary for the 2023-2024 term.

Ms. Daymon opens the nominations for the Office of Treasurer.

**Office of Treasurer:** Ms. Evelyn Pugh nominated herself for the Office of Treasurer. Nominee gave a 2-minute statement.

Council Member	Round 1
Rachel Ally	Yes
Diamond Daymon	Yes
Shakima Sealy	Yes
Tion Prescott	Yes
Evelyn Pugh	Yes
Joyce French	Yes
Sarah Besson	Yes
Kendell Jamison	Yes
Candidate Name	Number of Votes Round 1
Evelyn Pugh	8

(Results: 8 – YES for Ms. Evelyn Pugh) Congratulations, Ms. Pugh. She has been elected to serve as council Treasurer for the 2023-2024 term.

**Office of the President:** Roll call vote to elect Tion Prescott or Joyce French for the Office of President by the following members: (3) round



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<b>Council Member</b>	<b>Round 3</b>
<b>Rachel Ally</b>	<b>TP</b>
<b>Diamond Daymon</b>	<b>TP</b>
<b>Shakima Sealy</b>	<b>TP</b>
<b>Tion Prescott</b>	<b>TP</b>
<b>Evelyn Pugh</b>	<b>JF</b>
<b>Joyce French</b>	<b>JF</b>
<b>Sarah Besson</b>	<b>TP</b>
<b>Kendell Jamison</b>	<b>JF</b>
<b>Candidate Name</b>	<b>Number of Votes Round 3</b>
<b>Tion Prescott</b>	<b>5</b>
<b>Joyce French</b>	<b>3</b>

The elections were completed for CEC Vice President, Recording Secretary and Treasurer positions were filled. Office of the President will be filled at October's calendar meeting.

Meeting was adjourned at 7:20 pm by Ms. Jenise Narvaez, Administrative Assistant.



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## Calendar Meeting Minutes September 13, 2023

Calendar Meeting Start Time: 7:04pm

Ms. Shakima Sealy opens meeting.

Roll Call: Joyce French, Tion Prescott, Rachel Ally, Diamond Daymon, Shakima Sealy, Evelyn Pugh, Kendell Jamison and Sarah Besson.

Community Superintendent's Report: Dr. Tamra Collins, Community Superintendent reported on the following:

Review of the District 19 2023-24 Game Plan & Pillars:

• Introduction of the District 19 Team • District 19 Game Plan & Pillars for the 2023-24 School Year • District Operational Data Updates • Academic Updates • FACE Updates

### District 19 Team:

Dr. Tamra S. Collins, Superintendent

Irene K. Spence, Deputy Superintendent

Shani Jimeta, Executive Director of School Support & Operations

Tatiana Polanco, Administrative Assistant to the Superintendent

Kimberly Chance Peart, District Achievement & Instructional Specialist

Kieshelle Cudjoe, District Achievement & Instructional Specialist

Caridad Caro, District Achievement & Instructional Specialist

Maria Kambourakis, District Achievement & Instructional Specialist

Lorraine Winfrey, AIS Coordinator

Melanie Holder-Samuel, AIS Coordinator

Atara Boker, MLL/ELL Service Administrator

Lynn Hazen, Administrator of Special Education

Alisa Mookall, Academic Policy & Systems, Performance & Assessment Lead

Vacancy, Academic Policy & Systems, Performance & Assessment Lead

Keishaia S. Griffith-Wilson, Student Service Manager

Keisha Douglas, ELA Implementation Specialist

Zahira Torres, Family Leadership Coordinator

Ginova Rodriguez, Family Support Coordinator

The Game Plan To eliminate the predictability of who gets to succeed and who does not! - All the Way Up & Beyond! Increase student achievement for each student in D19.

### District 19 Pillars:

- Strengthen Core Instruction for Every Learner
- Building a Sense of Belonging & Trust for All
- Adult Learning Matters
- Continuous Improvement

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## District 19 Trophies Designing the Playbook: Connecting the Work:

- Read to Learn & Learn to Read
- MTSS
- Culturally Responsive Teaching
- Affinity Groups
- Restorative Practices
- Community Hub
- Access for all (language)
- Stakeholder Professional Development
- Job Embedded Coaching
- Science of Reading
- RISE
- 6-8week cycles of Progress Monitoring

## Theory of Action:

If the District provides professional learning with ongoing, actionable feedback for leaders through job-embedding coaching, data chats & instructional rounds, then leaders will be able to build teacher capacity to strengthen core instruction through teacher teams/ILT and job-embedded coaching, Then teachers will implement the core curriculum with appropriate scaffolds, then students will think, develop knowledge and skills, and construct meaning with independence. Then families will be provided with information about the curriculum and tools to support their children to engage successfully with grade level work.

## Attendance Data:

First Day: 82% D19 Current YTD: 87% As of 9/12/2023

## District 19 Hiring Data Updates:

New Teachers Hired to D19: 101(finalized)

(Vacancies were created due to teacher retirement and new positions.)

New Teachers Hired to D19: 8 (awaiting final step in hiring process)

## Current Vacancies: 31

• Schools have a substitute or other school staff member providing coverage for the vacancy as they interview for a permanent teacher (8 Special Education Middle School, 2 English Middle School, 1 Math Middle School, 1 Science Middle School, 2 ENL, 1 Bilingual, 7 Common Branch, 6 Special Education Elementary School, 2 Early Childhood, Other - 1 Music

## Academic Updates:

- NYC Reads — D19 Reads
- Learn to Read & Read to Learn
- District 19 Shared Curriculum: Phase 1
- Professional Learning

## Learn to Read, Read to Learn:

- "Learning to Read" consists primarily of decoding and memorizing basic words. The focus is phonemic awareness and phonics. (Foundations)
- At this point they're ready to tackle increasingly complex texts and begin "Reading to Learn."



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- As students' progress in their "learning to read" abilities they begin using reading as a tool for building knowledge and making sense and meaning of new information. (Wit & Wisdom) - Mastery of Standards

## District 19 ELA Shared Curriculum NYCPS Phase 1:

- District 19 continues to implement Wit & Wisdom as our shared ELA curriculum

As part of phase 1:

- ❖ All teachers were provided professional learning in the Spring & Summer to support planning.
- ❖ School Leaders & Teams were provided leadership professional learning throughout the summer.
- ❖ All K-5 schools will have a Wit & Wisdom coach to provide job-embedded coaching and planning.
- ❖ The District ELA Implementation Specialist will support targeted schools with their implementation of the curriculum.
- ❖ The District UFT Literacy Coach will provide professional learning for teachers, as well as provide direct support in 5-6 schools.

## District 19 Shared Curriculum:

- Math: Eureka Math or Eureka Math 2
- Science: Amplify Science
- Social Studies: Passport
- Early Literacy Foundational Skills: Foundations

## District Assessment Calendar: (Begins this Month 9/18)

- ✓ MAP Growth assessments are used to measure a student's growth in Mathematics grades K-8 and Reading grades 3-8.
- ✓ Acadience assessments are used to assess & measure progress of foundational skills for students in grades K-2.
- ✓ District Benchmarks are used to assess student mastery of grade level standards aligned to the ELA & Math curriculum across content areas in grades 3-8.

## District 19 Professional Learning:

District Instructional Team & Partners for Teachers: (PL, Job-embedded Coaching, Co-planning, Modeling) ● ELA Teachers ● Math Teachers (MS focus) ● New Teachers ● ENL Teachers ● AIS Coordinators

District UFT Teacher Center Partnership with Great Minds Wit & Wisdom Coaches

District Leadership PD & Partners for School Leaders:

- Principal PD & Tiered Support ● New Principals Sessions ● Assistant Principal PD Partnership with New Leaders - Executive Coaching & Professional Learning

District School Support & Operations for School Staff: (PD, Office Hours, In-school Support)

- SPED Liaisons ● ENL Coordinators ● Social Workers & School Counselors ● Parent Coordinators
- Programmers ● Secretaries ● Attendance Teachers ● Budget Personnel (School Leaders)

Professional Learning: Ongoing process of enhancing the instructional knowledge, pedagogy, and skills of teachers in order to improve their effectiveness in the classroom.



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FACE Updates: (Family & Community Empowerment)

- PA/PTA Elections • PA/PTA Meetings • President's Council

PTA/PA Board Updates: Parent Boards must be in place by September 30, 2023

Current Data: Parent Boards already in place for the 2023-2024 School Year: 24 out of 36

The remaining schools have elections scheduled to elect the new board: 12

PTA/PA Meetings: Parent Association meetings can continue to be held virtually.

Presidents' Council: Elections September 27<sup>th</sup> at 11:30am at District Office.

Public Comments:

Christine Delius – NYS Senator Persaud

Ms. Vannot Haro – Senator Salazar

Motion to adjourn meeting Ms. Sealy, second by Mr. Prescott at 8:00pm



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## Business Meeting Minutes September 13, 2023

Business Meeting Start Time: 8:08pm

Ms. Shakima Sealy opens meeting.

Roll Call: Joyce French, Tion Prescott, Rachel Ally, Diamond Daymon, Shakima Sealy, Evelyn Pugh, Kendell Jamison and Sarah Besson.

### CEC By-Laws Review:

- Changes to Article III – Meetings  
Section 3 and 4 Business/Calendar Meetings  
2<sup>nd</sup> Wednesday of each month  
calendar meeting start time 6:00pm and business meeting start time 7:00pm
- Changes IV – Conducting of Business at Meeting  
Section 3 General Construction Law § 41. Quorum and Majority  
3a. Quorum - changed from 6 members to 7 members

New: Combined Meetings on the 2<sup>nd</sup> Wednesday from 6:00pm – 8:30pm

Roll Call Vote: Joyce French (Yes), Tion Prescott (Yes), Rachel Ally (Yes), Diamond Daymon (Yes), Shakima Sealy (Yes), Evelyn Pugh (Yes), Kendell Jamison (Yes) and Sarah Besson (Yes).

### Budget Proposal for SY 2023-2024:

Total amount of CEC Budget: \$25,000.00

Budget breakdown will be as follows: (12) months for school year (July 2023 – June 2024)

\$18,900.00 will be put into CEC reimbursements (12) CEC members

\$1,768 will be put into the P-CARD

\$1,332 will be put for Copy Machine lease

\$3,000 will be put for Website

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The budget can be revisited and modified by in the Spring 2024 to move the money to other areas to get the most use out of the budget.

BE IT FURTHER RESOLVED, the above proposed budget was voted on and adopted by a roll call vote of Community Education Council of District 19 on September 13, 2023 by the following members: Joyce French, Tion Prescott, Rachel Ally, Diamond Daymon, Shakima Sealy, Evelyn Pugh, Kendell Jamison and Sarah Besson.

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CEC Meeting Schedule for SY 2023-2024:

Wednesday, October 11, 2023 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, November 8, 2023 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, December 13, 2023 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, January 10, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, February 7, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, March 13, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, April 17, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, May 8, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm
Wednesday, June 12, 2024 Calendar Meeting – 6:00pm & Business – 7:30pm

School Liaison List: Table to next calendar meeting 10/11/2023

New Business:

Ms. Pugh mentioned event with DYCD on November 13<sup>th</sup> (Monday)

Motion to adjourn meeting Ms. Sealy, second by Mr. Prescott at 9:00pm